

Program Advisory Committee Meeting Agenda July 9, 2019

Present: Gary Dickerson (first meeting), Roger Warner, Lisa Loving, Erin Yanke

Facilitator: all

Note taker: Erin Yanke

Introductions

Meeting Guidelines

Staff Reports

Board Report

PAC Surveys - initial looksee

Staff Reports

Lisa - PM News and Public Affairs

- News trainings scheduled through September
 - Monthly news orientations
 - New curriculum for classes, including zine formatting. 4 zines, one is almost done, Lisa has images
- Press Pass Potluck
 - Agreements signed, meeting each other, making big ideas
- Currently 25 active news volunteers
- Broadcast is happening
 - 2-3 dozen community people on the news in the past few months
 - Broke story tonight about zenith
- Future
 - Building web page for the news - needs to break out each story so we can share it, we can't do that now. Also needs images for each story

Jenna - AM News and Public Affairs

- Volunteers needed for morning hosting and board oping
 - Shortage of new volunteers coming through without Ani right now, this has lead to less mentoring of new people.
- Positively Revolting
 - We've had many calls asking what's going on with PR during Ani's leave. I have been directly addressing this, telling callers that I don't know if or when it will be back but that it has not been taken off the air and to talk to management if they have any further questions.
 - In its place, we've been airing Sojourner Truth, a syndicated Pacifica news show
 - I've considered finding subs, but this is difficult as we have a shortage of talk radio subs and many hosts out of town right now. Lisa Loving has expressed interest in filling in for now

- Getting ready for next AM-PA director
 - I'm working on programming through August and for the Fall Membership Drive to help whoever the next AM PA director is
- Fall Membership Drive
 - Working on coming up with special guests for news and pa day. Any ideas PAC?
 - Roger - invite the mayor in to explain what he's doing about anything. Don't forget to tell his people you're calling from KBOO.

Erin- other

- Blues Fest
 - Sounded good, lots of effort and strain by staff and lots of dedicated volunteer help.
 - Roger - broadcast signal was great,
 - Gary - good about doing it all from location.
 - (find out who last board op was for Good in the Hood - they left without telling The Movement folks they were leaving)
- Program Staff Retreat during the Blues Fest
 - Fall Membership Drive planning - SEPTEMBER 16 - 28th
 - What to do if Lisa and Jenna are not working here in August - what to plan for next staff people - set up new hires to succeed
 - Training discussion and planning how to let people know we have free training
- Hiccups with the support for filling in shows - will ask more volunteers to help
- Trillium Family service tour and recording project
- Outreach
 - OMSI Pride event - made a half hour program from oral history recordings, made an OMSI staffer cry!
 - Radio Tierra came to KBOO for a field trip, met with them for a couple hours, will try to stop by soon (Hood River)
- Future
 - Teaching a day long podcasting workshop at 2019 Activists Mobilizing for Power (AMP) conference in Spokane, hosted by Western States Center
 - Start work with "Friends of the Children"
 - SUN program at Buckman recording project

Board Report - still don't have a board member coming to PAC Meetings

Programming surveys

- All 3 surveys are done, erin will compile the information and give a real report next meeting
- Explaining the surveys and background
- Explaining evaluations

Erin will share the surveys with Gary and he will help collate the information to a usable form.

In general - we should have more fun.

Roger can't make it next month because he's going to Boz Scaggs... he'll be here in September

MEETING August 13, 2019 6pm

Adjourned: 7:01pm

PROGRAM ADVISORY COMMITTEE (PAC)* RESPONSIBILITIES

Programming Task Breakdown

A. The Program Director, AM News and Public Affair Director, and/or the PM News and Public Affairs Director (called Program Staff for the rest of this document) can take these actions: 1. develop new programming 2. fill attrition slots: in cases of no format change, no consultation with the Program Advisory Committee (PAC) is required 3. fill attrition slots: if there is a format change, Program Staff should seek advice and recommendations from the PAC 4. change existing programming, after seeking advice and recommendations of the PAC 5. develop overall standards for broadcast and podcast 6. shape yearly goals for programming 7. revise programmer rights and responsibilities document as needed 8. suspend programmers for not fulfilling on-air responsibilities laid out in the Programmer Contract 9. any other items listed in the current job descriptions.

B. The Program Staff works through the PAC to: 1. provide active leadership of the PAC 2. shape yearly goals for PAC 3. ascertain community needs in a pro-active and mission-driven way on a regular basis 4. evaluate broadcast and podcast programming quality on a regular basis 5. report all programming changes to the PAC

C. PAC is responsible for: 1. assisting Program Staff in shaping all policy items listed in Section B above 2. working with the Program Staff to solicit input from community 3. working with the Program Staff to meet yearly PAC goals 4. serving as the Community Advisory Board to ascertain community needs 5. serving as a work group to assist Program Staff in all areas as needed Policy #6 Proposed Revision 2

D. Committee makeup: 1. Committee is self appointed (any KBOO Foundation member who attends three meetings in a row and who agrees to fulfill responsibilities can become a voting member). 2. The board has the option to appoint a maximum of five (5) individuals from underrepresented groups at any time. The appointees will have immediate voting rights. 3. . The Program Staff, as well as at least one (1) and no more than two (2) members of the board, shall all be voting members of the committee. 4. The committee is open to new membership any time. 5. Any member who misses three (3) meetings in a row, or consistently does not fulfill PAC responsibilities, shall be removed as a voting member, per KBOO Bylaws Article VIII, Section 5. 6. Members appointed by the board under Sections D. 2. and D. 3. above will be reappointed by

the board annually. *The "Program Advisory Committee" or "PAC" is the commonly used name of the "Program Committee" referenced in KBOO Bylaws Article XIII, Section 4a.

Approved by the Board 5/14/84 As Amended 10/85 As amended by the Board of Directors
1/23/07